**Upshur County Appraisal District**

**Board of Directors**

**December 11th, 2012**

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Notice is hereby given that a regular meeting of the Board of Directors of Upshur County Appraisal District will be held on Tuesday, December 11th, 2012 at 1:30p.m. at the appraisal district office at 105 Diamond Loch Rd. Gilmer, TX. 75644.

1. Call to Order
2. First Order of Business
3. Certification that the “provisions of the Open Meeting Act, Section 551.001 et seq of the Texas Government Code have been complied with in connection with public notice of the meeting and a quorum is present.
4. Citizens Communications
5. Recognize visitors/comments from the Public
6. Information and Action items
7. Consider and take action to approve minutes
8. Consider and take action to approve budget balance/paid bills
9. Adopt resolution regarding check signing policy
10. Review and adopt amended Board Policy Manual
11. Review and adopt amended Wildlife Manual
12. Consider and appoint Nona Clark to Appraisal Review Member
13. Consider and discuss raising credit card limit
14. Designate funds from remaining 2012 budget for replacement of desktop computers
15. Close Session
16. Discuss Personnel (Chief Appraiser’s Evaluation)
17. Open Session
18. Action on Closed Session
19. Chief Appraiser’s Report
20. MAPS
21. Lawsuits
22. Adjourn

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Valerie Remonte

Recording Secretary to

Board of Directors

Posted: Upshur County Courthouse

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