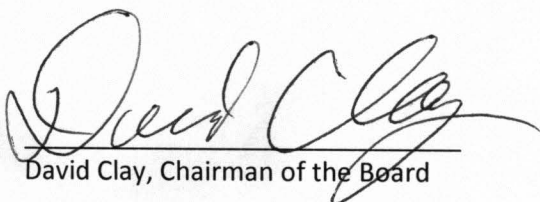


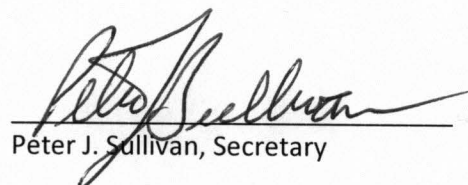
Upshur County Appraisal District  
Board of Directors  
September 10, 2013

Notice is hereby given that a regular meeting of the Board of Directors of the Upshur County Appraisal District will be held on Tuesday, September 10, 2013 at 1:30 p.m. at the Appraisal District office located at 105 Diamond Loch Road, Gilmer, TX 75644.

- I. Call to Order  
David Clay, Chairman called the meeting to order at 1:34 pm.
- II. First Order of Business
  - A. Certification that the "Provisions of the Open Meetings Act, Section 551.001 et seq of the Texas Government Code have been complied with in connection with public notice of this meeting and a quorum is present."  
David Clay certified that these provisions had been met.
- III. Citizens Communications
  - A. Recognize visitors/comments from the Public.  
There were no visitors present at this meeting.
- IV. Information and Action items
  - A. Consider and take action to approve minutes of previous meeting & public hearing.  
Jared Maddox made a motion to approve the minutes of the previous meeting.  
Conrad Coppedge made the second. Motion passed 4-0.
  - B. Consider and take action to approve budget balance/paid bills.  
Jared Maddox made a motion to approve budget balance/paid bills.  
Conrad Coppedge made the second. Motion passed 4-0.
  - C. Consider and take action to purchase a new server.  
Conrad Coppedge made a motion to approve the purchase of a new server from BIS Consultating. Darrell McKnight made the second. Motion passed 4-0.
  - D. Discuss and take action to approve insurance re-rate for employee insurance.  
Jared Maddox made a motion to approve the insurance re-rate for employee insurance. Conrad Coppedge made the second. Motion passed 4-0.
  - E. Consider personnel policy change due to Healthcare Reform Mandate.  
Conrad Coppedge made a motion to approve the personnel policy change.  
Darrell McKnight made the second. Motion passed 4-0.
  - F. Consider and take action to approve bids for painting over graffiti.  
Conrad Coppedge made a motion to accept Justin Mullins' bid for painting over graffiti. Jared Maddox made the second. Motion passed 4-0.
  - G. Consider and take action to re-appoint Richard Stolle (3<sup>rd</sup> term) to the Appraisal Review Board for 2014-2015.  
Conrad Coppedge made a motion to re-appoint Richard Stolle to the Appraisal Review Board for 2014-2015. Jared Maddox made the second. Motion passed 4-0.

- H. Consider and take action to re-appoint Tommy Bledsoe (2<sup>nd</sup> term) to the Appraisal Review Board for 2014-2015.  
Conrad Coppedge made a motion to re-appoint Tommy Bledsoe to the Appraisal Review Board for 2014-2015. Jared Maddox made the second. Motion passed 4-0.
- I. Consider and take action to re-appoint Coy Miller (2<sup>nd</sup> term) to the Agriculture Advisory Board for 2014-2015.  
Conrad Coppedge made a motion to re-appoint Coy Miller to the Agriculture Advisory Board for 2014-2015. Darrell McKnight made the second. Motion passed 4-0.
- J. Consider and take action to re-appoint Jessica Stahn (2<sup>nd</sup> term) to the Agriculture Advisory Board for 2014-2015.  
Jared Maddox made a motion to re-appoint Jessica Stahn to the Agriculture Advisory Board for 2014-2015. Conrad Coppedge made the second. Motion passed 4-0.
- K. Discuss and approve annual report.  
Conrad Coppedge made a motion to approve the annual report.  
Jared Maddox made the second. Motion passed 4-0.
- L. Review Method and Assistance Program (MAP) Preliminary Report.  
MAP information was not received.
- M. Consider and take action on GIS Update.  
Jared Maddox made a motion to approve the GIS update from Harris True Automation. Conrad Coppedge made the second. Motion passed 4-0.
- N. Consider and take action to purchase a new plotter for map printing.  
Darrell McKnight made a motion to approve the purchase of a HP DesignJet T790 44 Large Format Color Printer from BIS Consulting. Conrad Coppedge made the second. Motion passed 4-0.
- V. Chief Appraiser's Report
- A. Value Certification
  - B. Discuss appointing new Appraisal Review Board Member.
  - C. Christmas Dinner
  - D. New Technology Discussion
- VI. Adjourn  
Conrad Coppedge made a motion to adjourn meeting.  
Darrell McKnight made the second. Meeting adjourned at 2:43 pm.

  
David Clay, Chairman of the Board

  
Peter J. Sullivan, Secretary