

Upshur County Appraisal District
Board of Directors
December 10, 2019

Notice is hereby given that a regular meeting of the Board of Directors of the Upshur County Appraisal District was held on Tuesday, December 10, 2019 at 1:30 p.m. at the Appraisal District office located at 105 Diamond Loch Road, Gilmer, TX 75644.

Members Present: Conrad Coppedge, Brandon Dodd, Darrell McKnight, Huey Mitchell, Joy Gross and Luana Howell

I. Call to order

Huey Mitchell called the meeting to order at 1:34 p.m.

II. First Order of Business

A. Certification that the "Provisions of the Open Meetings Act, Section 551.001 et seq of the Texas Government Code have been complied with in connection with public notice of this meeting and a quorum is present"

Huey Mitchell certified that these provisions had been met.

III. Citizens Communications

A. Recognize visitors/comments from the public.

There were no visitors present.

IV. Closed Session Pursuant to Government Code Sec. 551.074

A. Chief Appraiser's Evaluation

V. Adjourn Closed Session

A. Closes session was adjourned at 2:35 p.m.

VI. Open Session-Take Action on Closed Session

A. Evaluation was completed

VII. Information and Action Items

A. Consider and take action to approve November meeting minutes.

Darrell McKnight made motion to approve November minutes

Conrad Coppedge made second. Motion passed 5-0

B. Review and approve quarterly financials

Conrad Coppedge made motion to approve the quarterly financial reports

Brandon Dodd made second. Motion passed 5-0

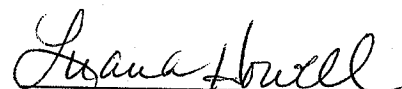
C. Review and approve Public Funds Investment Policy

Brandon Dodd made motion to approve the Investment Funds

Conrad Coppedge made second. Motion passed 5-0

- D. Review and approve Public Funds Investment Policy
Brandon Dodd made motion to approve the Public Investment Policy
Joy Gross made second. Motion passed 5-0
- E. Review and approve 2019 Annual Report
Brandon Dodd made motion to approve the 2019 Annual Report
Joy Gross made second. Motion passed 5-0
- F. Consider and take action to update personnel policy manual
Part One- Maternity Leave
Joy Gross made motion to deny paid maternity leave
Conrad Coppedge made second. Motion passed 3-2
Part two- Bereavement and Emergency paid three days
Joy Gross made motion to approve three paid days for Bereavement and Emergency
Brandon Dodd made second. Motion passed 4-1
- G. Change status from Interim Chief Appraiser to Chief Appraiser
Joy Gross made motion to approve Amanda Thibodeaux as Chief Appraiser from Interim
Chief Appraiser
Brandon Dodd made second. Motion passed 5-0 with effective date of January 1, 2020
- H. Discuss and consider Pictometry and Beacon Aviation Contracts
No action was taken at this time. Speak to Appraisal District Attorney to advise on how
to move forward.
- I. Consider and take action to appoint members to the Appraisal Review Board
Brandon Dodd made motion to approve Mr. Lowry a member of the Appraisal Review
Board for 2020-2021
Joy Gross made second. Motion passed 5-0
- VIII. Adjourn
Brandon Dodd made motion to adjourn at 3:36 p.m.
Conrad Coppedge made second. Meeting adjourned at 3:36 p.m.


Huey Mitchell, Chairman


Luana Howell, Secretary