

Upshur County Appraisal District  
Board of Directors  
October 13, 2020

Notice is hereby given that a regular meeting of the Board of Directors of the Upshur County Appraisal District will be held on October 13, 2020 at 1:30 p.m. at the Appraisal District office located at 105 Diamond Loch Road, Gilmer, TX 75644.

- I. Call to Order  
Huey Mitchell called meeting to order at 1:31 pm.
- II. First Order of Business
  - A. Certification that the "Provisions of the Open Meetings Act, Section 551.001 et seq of the Texas Government Code have been complied with in connection with public notice of this meeting and a quorum is present."  
Huey Mitchell certified that all provisions have been met.
- III. Citizens Communications
  - A. Recognize visitors/comments from the public  
No visitors in attendance.
- IV. Appoint Board Recording Secretary  
Luana Howell made motion to appoint Allison Byers as board recording secretary.  
Mike Spencer made second. Motion passed 3 to 0.
- V. Information and Action Items
  - A. Consider and take action to approve minutes of previous meetings  
Mike Spencer made motion to approve minutes of previous meetings. Huey Mitchell made second. Motion passed 3 to 0.
  - B. Consider and take action to approve financial reports  
Mike Spencer made motion to approve financial reports. Huey Mitchell made second. Motion passed 3 to 0.
  - C. Consider and take action to approve Public Funds Investment Report for quarter two and three  
Mike Spencer made motion to approve Public Funds Investment Report for quarter two and three. Richard Gage made second. Motion passed 3 to 0.
- VI. Chief Appraiser's Report
  1. Christmas Dinner  
Tentatively set the date and time for the Christmas party at Open Range for December 8<sup>th</sup> at 6:30. If that date is unavailable then December 10<sup>th</sup> at 6:30.

VII. Adjourn

Mike Spencer made motion to adjourn. Richard Gage made second. Motion passed 3 to 0.

---

Amanda Thibodeaux  
Chief Appraiser

Posted: Upshur County Courthouse  
Upshur County Appraisal District

*Amanda Howell*  
*[Signature]*