


Present: Luana, Mike Brandon, Richard, David
Upshur County Appraisal District
Board of Directors
December 14, 2023

Notice is hereby given that a regular meeting of the Board of Directors of the Upshur County Appraisal District will be held on December 14, 2023, at 1:35 p.m. at the Appraisal District office located at 105 Diamond Loch Road, Gilmer, TX 75644.

- I. Call to Order
Brandon Dood called the meeting into order at 1:33 p.m.
- II. First Order of Business
 - A. Certification that the "Provisions of the Open Meetings Act, Section 551.001 et seq of the Texas Government Code have been complied with in connection with public notice of this meeting and a quorum is present."
Brandon Dood certified that all provisions have been met.
- III. Citizens Communications
 - A. Recognize visitors/comments from the public.
Consult list of visitors, no comment was made.
 - B. Zoom meeting with TCDRS.
Kristina Fox presented a zoom meeting over retirement details to the board.
- IV. Information and Action items
 - A. Approve September minutes.
Mike Spencer motion to approve September minutes. David Fontenot seconded. Passed 4-0
 - B. Consider and take action to approve the Quarterly Financial Report.
Mike Spencer motion to approve the Quarterly Financial Report, Richard Gage seconded. Passed 4-0
 - C. Consider and take action to approve the Public Funds Investment Act Report.
Mike Spencer motion to approve the Public Funds Investment Act David Fonteno seconded. Passed 4-0.
 - D. Consider and take action to approve the Public Funds Investment Act Policy.
Mike Spencer motion to approve the Public Funds Investment Act Policy David Fonteno seconded. Passed 4-0.
 - E. Consider and take action on the Retirement.
Mike Spencer motion to approve the Retirement Plan David Fonteno seconded. Passed 4-0
 - F. Consider and take action to make amendments to the personnel policy.
David Fonteno motion to approve the amendment to personnel policy Mike Spencer seconded. Passed 4-0
 - G. Executive Session
Begin 2:32 pm
 1. As authorized by Section 551.074 (a) Government Code, to deliberate the employment, evaluation, duties, discipline, OR dismissal of Chief Appraiser. - Chief Appraiser Evaluation
 - H. Adjourn Executive Session and reconvene into open session.
Adjourn at 3:45 pm
- V. Chief Appraiser Report
 - A. TAAD Conference **-Held in Houston February**

- B. OAG Complaint -*Discussed property owner compliant after filing arbitration, waiting to hear back from attorney general.*
- C. Arbitration and Lawsuit update. - *19 Arbitrations, 5 Lawsuits*

VI. Adjourn *Mike Spencer motion to adjourn, David Fonteno second at 3:56 pm*



Board of Directors Chairman



Board of Directors Secretary