

Present- Luana, Mike, Richard, John, David

Upshur County Appraisal District

Board of Directors

February 13, 2024

Notice is hereby given that a regular meeting of the Board of Directors of the Upshur County Appraisal District will be held on February 13, 2024, at 1:30 p.m. at the Appraisal District office located at 105 Diamond Loch Road, Gilmer, TX 75644.

- I. Call to Order
Luana Howell called the meeting into order at 1:33 p.m.
- II. First Order of Business
 - A. Certification that the "Provisions of the Open Meetings Act, Section 551.001 et seq of the Texas Government Code" have been complied with in connection with public notice of this meeting.
Luana Howell certified that all provisions have been met.
- III. Citizen Communication
 - A. Recognize visitors/comments from the public.
Consult list of visitors, no comments were made.
- IV. Elect Officers
Mike Spencer made motion to elect Brandon Dodd as board chairman. Richard Gage made second. Motion passed 4-0.
- V. Appoint Board Recording Secretary
John Ussery made a motion to appoint Devlyn Harris as Board Recording Secretary. Mike Spencer made second. Motion passed 4-0.
Richard Gage made the motion to appoint Luana Howell as . David Fonteno seconded. Passed 4-0
- VI. Information and Action Items
 - A. Consider and take action to approve the December minutes.
Mike Spencer motion to approve December minutes. Richard Gage seconded. passed 4-0.
 - B. Consider and take action to approve the Quarterly Financial Report.
Mike Spencer motion to approve Public Funds Investment Act David Fonteno seconded. Passed 4-0.
 - C. Consider and take action to approve Public Funds Investment Report.
Mike Spencer motion to approve Public Funds Investment Act Policy Richard Gage seconded. Passed 4-0.
 - D. Consider and take action to approve the Extending Depository Contract for 2024-2025.
Mike Spencer motion to approve the Extending Depository Contract Richard Gage seconded. Passed 4-0
 - E. Consider and take action to approve the Financial Audit Report.
Mike Spencer motioned to approve the Financial Audit Report. Richard Gage seconded. Passed 4-0

F. Consider and take action to approve the Annual Report.

Mike Spencer motioned to approve the Annual Report. David Fontenot seconded. 4-0

VII. Chief Appraiser Report

A. TARP Review

Amanda explained the review and went over the invalid number from last year.

She went over ways to improve and keep everything valid for the next review.

B. Property Value Study

Amanda explained that we are currently valid on our study.

C. September Meeting

Amanda asked the board to consider moving the September board meeting to

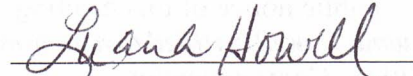
August. Richard Gage motion to approve moving the meeting to August. Mike

Spencer seconded the motion. Approve 4-0

VIII. Adjourn



Board of Directors Chairman
Brandon Dodd



Board of Directors Secretary
Luana Howell