

Upshur County Appraisal District

Board of Directors

March 5, 2026

Board Members Present – David Fonteno, Mike Spencer, Richard Gage, Lou Ann Rogan, Joyce Brod

Board Members Absent – Luana Howell

CAD Employees Present – Lori Fetterman, Devlyn Harris, and Peyton Varner

Notice is hereby given that a regular meeting of the Board of Directors of the Upshur County Appraisal District was held on March 5, 2026, at 1:30 pm at the Appraisal District Office located at 105 Diamond Loch Road, Gilmer, TX 75644.

- I. Call to Order
The meeting was called to order by Chair David Fonteno at 1:31 pm.
- II. First Order of Business
 - A. Certification that the “Provisions of the Open Meeting Act, Section 551.001 et seq of the Texas Government Code” have been complied with in connection with public notice of this meeting.
David Fonteno certified that all provisions have been met.
- III. Citizen Communication
 - A. Recognize visitors/comments from the public.
Visitors present – James Wade
- IV. Information and Action Items
 - A. Discuss, consider and take action on the Board Resolution to add David Fonteno and Kristy Maxfield the Savings Account.
Motion made by Mike Spencer to add David Fonteno and Kristy Maxfield to the Savings Account. Seconded by Richard Gage. Motion passed 5-0.
 - B. Discuss, consider, and take action on the Board Resolution to remove Luana Howell from the First-Class Funds Account and add David Fonteno and Kristy Maxfield.
Motion made by Mike Spencer to remove Luana Howell from the First-Class Funds Account and add David Fonteno and Kristy Maxfield. Seconded by Roe Ann Logan. Motion passed 5-0.
 - C. Discuss, consider, and take action on the Board Resolution to remove Amanda Thibodeaux and Luana Howell from the CD Accounts and add David Fonteno and Kristy Maxfield.
Motion made by Mike Spencer to remove Amanda Thibodeaux and Luana Howell from the CD Accounts and add David Fonteno and Kristy Maxfield. Seconded by Joyce Brod. Motion passed 5-0.
 - D. Discuss, consider and take action on Kristy Maxfield and Devlyn Harris staffing.
Discussion on current stipends and additional duties taken on by staff members. No action taken. Will review again at May meeting.
 - E. Discuss MAPS Review
Lori Fetterman explained the results of the review and recommendations from the report and what corrective actions to be taken.

V. Update Report

A. Discuss Audit

The audit process is Ongoing. Will Revisit at May meeting.

B. Adjourn

Special Meeting for a Budget Workshop will be held on April 14, 2026, at 1:30 pm.

Motion to Adjourn was made by Joyce Brod, seconded by Mike Spencer. Meeting adjourned at 1:56 pm.

Board of Directors Chairman

David Fonteno

A handwritten signature in cursive script, appearing to read "David Fonteno", written over a horizontal line.

Board of Directors Secretary

Joyce Brod

A handwritten signature in cursive script, appearing to read "Joyce D. Brod", written over a horizontal line.