

**Upshur County Appraisal District**

**Board of Directors**

**April 14, 2026**

**Board Members Present – David Fonteno, Mike Spencer, Richard Gage, Lou Ann Rogan, Joyce Brod**

**Board Members Absent – Luana Howell**

**CAD Employees Present – Lori Fetterman, Devlyn Harris, and Kristy Maxfield**

Notice is hereby given that a regular meeting of the Board of Directors of the Upshur County Appraisal District was held on April 14, 2026 at 1:30 pm at the Appraisal District Office located at 105 Diamond Loch Road, Gilmer, TX 75644.

I. Call to Order

**The meeting was called to order by Chair David Fonteno at 1:30 pm.**

II. First Order of Business

- A. Certification that the "Provisions of the Open Meeting Act, Section 551.001 et seq of the Texas Government Code" have been complied with in connection with public notice of this meeting.

**David Fonteno certified that all provisions have been met.**

III. Citizen Communication

- A. Recognize visitors/comments from the public.

**Visitors present – James Wade**

IV. Information and Action Items

- A. Discuss, consider and take action to approve the February minutes.

**Motion made by Mike Spencer to approve the February minutes. Seconded by Richard Gage. Motion passed 5-0.**

- B. Discuss, consider, and take action to approve the March minutes.

**Motion made by Mike Spencer to approve the March minutes. Seconded by Richard Gage. Motion passed 5-0.**

- C. Update First National Bank Signatures.

**Discussion that with the approval of the February and March minutes that will take care of the signature requirements.**

- D. Discuss closing days associated with a holiday. (February 13<sup>th</sup> for ½ day training, President's Day).

**Discussion on the need to have the trainings on that day due to the trainings being offered only on that day. Consumer perception was discussed and was taken into consideration.**

- E. Present ARB 2026 Hearing Procedures.

**ARB Board met the previous week and did not make any changes to the current procedures. This is a non action item.**

F. Budget Workshop

**Proposed draft of the 2027 budget was presented by Lori Fetterman. Discussed potential minor changes to payroll, equipment repair, insurance, postage and telephone. Discussed all other budget line items are adequate. Lori will make the adjustments and present the revised budget at the next meeting, If approved then the 2027 Budget will be sent to the entities for their approval.**

G. Executive Session

1. As authorized by Section 551.074 (a) Government Code, to deliberate on personnel matters, employment of Chief Appraiser.-Chief Appraiser Applications.

2. Adjourn Executive Session

H. Reconvene into open session.

I. Discuss and act on Executive Session/Chief Appraiser Applications.

**No action at this time.**

V. Update Reports

**Lori Fetterman updated on when notices would be mailed, review of the audit at the next meeting.**

**Next meeting is scheduled for May 19, 2026 at 1:30 pm.**

VI. Adjourn

**Motion made by Mike Spencet to adjourn. Seconded by Joyce Bord. Adjourn at 2:22 pm.**

Board of Directors Chairman

David Fonteno



Board of Directors Secretary

Joyce Brod

